

## **LRF Scientific Programs COVID-19 Safety, Travel and Cancellation Policy**

Updated February 27, 2023

### Event Cancellation

- LRF is unable to offer a hybrid version of the 2023 MCL / SAB programs. If LRF is unable to hold the programs in person as scheduled, alternate plans will be communicated to all attendees as far in advance as possible.
- All air travel, airport transfers, and lodging will be paid for directly by LRF. LRF will be using a travel agency, World Travel, to book all travel and participants will not be responsible for any cancellation fees incurred due to COVID-19 diagnosis and/or cancellation of the program. Further instructions on booking travel using World Travel will be included with the registration materials.
- Participants who test positive for COVID-19 or have a close contact test positive in the 5 days prior to the Workshop should not travel to the program.

### Vaccination

- All LRF staff, faculty, and program participants must show proof of vaccination and be protected against COVID-19. All attendees to the program will be required to adhere to LRF's health and safety guidelines. All participants must provide proof of vaccination to LRF. Additional direction on providing proof of vaccination status will be provided in advance of the program. Please note that attendees who are unable to provide proof of vaccination will be denied entry to the event.

### On-Site Health Policy

- If local infection rates warrant, all participants may be asked to test negative for COVID-19 up to 24 hours prior to travel to the meeting.
- Where possible, all events will allow for social distancing. Mask usage is encouraged and masks will be readily available from LRF staff throughout the program.
- All meals during the program will be held in private dining spaces and accessible only to LRF program attendees and assigned hotel staff. Please note for individuals who are more comfortable dining in their rooms, to-go containers will be provided at all meal functions.

#### Quarantine Support

- Should any attendee of the workshop test positive for COVID or report possible symptoms after arrival, LRF staff will arrange for additional lodging at the hotel until the attendee is cleared for travel, with the additional nights covered by LRF (up to 5 days following the program's conclusion).
- LRF's travel agency, World Travel, will also assist attendees with any necessary flight changes due to the need to quarantine.
- LRF will also coordinate with the hotel for the contactless delivery of water, food, beverages, and any needed housekeeping supplies.
- These policies are subject to change, and all attendees will be alerted to any amendments to this document prior to the meeting.